

# **Central Community Assembly**

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**Thursday 27 September 2012 at 6.00 pm**

**To be held at Quaker Meeting House,  
St James Street, Sheffield**

**The Press and Public are Welcome to Attend**

## **Membership**

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Councillors Ben Curran (Chair), Janet Bragg, Jillian Creasy, Jayne Dunn, Neale Gibson, Bob Johnson, George Lindars-Hammond, Mohammad Maroof, Shaffaq Mohammed, Robert Murphy, Nikki Sharpe and Stuart Wattam

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## PUBLIC ACCESS TO THE MEETING

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There are seven Community Assemblies which cover Sheffield; each is made up of the local Councillors from four wards. It is part of their remit to promote the local involvement of local people in the democratic process and to bring decision making closer to local people.

The formal meetings of the Community Assembly are open to the public and are the place where the Councillors make funding decisions as delegated by the Cabinet, relating to the priorities set out in the Community Plan and the Community Involvement Plan. They take place a minimum of 4 times per year, though more often, if required.

There is an opportunity for members of the public to ask questions and submit petitions at these meetings.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Community Assembly decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Overview and Scrutiny Committee, in which case the matter is normally resolved within the monthly cycle of meetings.

Further information on any of the agenda items can be obtained by speaking to either:

- Rebecca Maddox, Community Assembly Manager  
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**CENTRAL COMMUNITY ASSEMBLY AGENDA  
27 SEPTEMBER 2012**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements (6.00 pm to 6.05 pm)**

The Chair to welcome attendees to the meeting and outline basic housekeeping and fire safety arrangements.
- 2. Apologies for Absence from Members of the Assembly**
- 3. Exclusion of Public and Press**

To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**

Members to declare any interests they have in the business to be considered at the meeting
- 5. Local Policing and Community Safety (6.05 pm to 6.40 pm)**

To receive a presentation from Inspector Darren Starkey, Central Safer Neighbourhood Officer, on new policing arrangements in the Central Assembly area.
- 6. Minutes of Last Meeting (6.40 pm to 6.45)**

Minutes of the meeting held on 21<sup>st</sup> June, 2012.
- 7. Central Community Assembly Highways Update (6.45 pm to 7.10 pm)**

Joint report of the Community Assembly Highways Link Manager and the Community Assembly Manager.
- 8. Central Community Assembly Discretionary Budget Update (7.10 pm to 7.30 pm)**

Report of the Community Assembly Manager
- 9. Public Questions and Petitions**

To receive any questions or petitions from members of the public.
- 10. Date of Next Meeting**

To note that the next meeting of the Community Assembly will be held on Thursday, 24<sup>th</sup> January, 2013, at Quaker Meeting House, St. James Street. From 5.00 pm to 6.30 pm, there will be a Meet the Cabinet session, with a Question Time debate and public questions and the Assembly will meet from 7.00 pm to 8.00 pm.

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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A new Standards regime was introduced on 1<sup>st</sup> July, 2012 by the Localism Act 2011. The new regime made changes to the way that your interests needed to be registered and declared. Prejudicial and personal interests no longer exist and they have been replaced by Disclosable Pecuniary Interests (DPIs).

The Act also required that provision is made for interests which are not Disclosable Pecuniary Interests and required the Council to introduce a new local Code of Conduct for Members. Provision has been made in the new Code for dealing with “personal” interests.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council’s website as a downloadable document at [-http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests](http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests)

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

Further advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email [lynne.bird@sheffield.gov.uk](mailto:lynne.bird@sheffield.gov.uk)

## CENTRAL COMMUNITY ASSEMBLY

### Meeting held 21<sup>st</sup> June 2012 at the Quaker Meeting House, St James' Street

PRESENT: Councillors Ben Curran (Chair), Janet Bragg, Jillian Creasy, Jayne Dunn, Neale Gibson, Bob Johnson, George Lindars-Hammond, Mohammad Maroof, Shaffaq Mohammed, Rob Murphy, Nikki Sharpe and Stuart Wattam.

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#### 1. **WELCOME AND HOUSEKEEPING ARRANGEMENTS**

1.1 The Chair welcomed attendees to the meeting and outlined basic housekeeping and fire safety arrangements.

#### 2. **APOLOGIES FOR ABSENCE FROM MEMBERS OF THE COMMUNITY ASSEMBLY**

2.1 No apologies for absence were received.

#### 3. **EXCLUSION OF PUBLIC AND PRESS**

3.1 No items were identified where resolutions may be moved to exclude the public and press.

#### 4. **DECLARATIONS OF INTEREST**

4.1 There were no declarations of interest.

#### 5. **APPOINTMENT OF DEPUTY CHAIR**

5.1 RESOLVED: That Councillor Janet Bragg be appointed Deputy Chair of the Community Assembly for the Municipal Year 2012/13.

#### 6. **HIGHWAYS PRIVATE FINANCE INITIATIVE (PFI) PROGRAMME – ROAD IMPROVEMENTS**

6.1 The Community Assembly received a presentation from Steve Robinson, Head of Highway Maintenance, Sheffield City Council, and Graeme Symonds, Network Director, Amey Construction, on the Streets Ahead Project, the programme of works to be undertaken under the Highways Private Finance Initiative (PFI).

6.2 Steve Robinson reported on the highway works to be undertaken under the Project, which included trees (planting and maintenance), traffic signals, footpaths, roads names, lamp posts, kerbs, street furniture (benches, grit bins and litter bins) and road surfaces. He also referred to those elements of work

which would not be undertaken under the Project, which included traffic management and regulation, the M1 motorway, the Tinsley Viaduct and Stocksbridge Bypass, works on unadopted roads, works to private structures such as Network Rail bridges, the making of any decisions on highway improvement schemes and any grounds maintenance of public realm land.

6.3 Graeme Symonds reported on the volume of works to be undertaken under the Project within the first five years of the contract, which were planned to be completed by 2017. In terms of the delivery approach, he stated that the 1,900 km of carriageway would be split into two zones, with the A zone comprising primary and secondary networks, of which there were 27 in total, and the B zone comprising link, C-class and local roads, of which there were 81. It was planned that, at any one time, works would be undertaken to two or three A zones and five B zones, with all the different elements of work being completed in one go. Mr Symonds stated that residents would be kept fully informed in terms of the plans and timetable of works under the Project.

6.4 Members of the public raised questions and the following responses were provided:-

- The Streets Ahead Project under the PFI Programme would result in all streets in the City being repaired, including the roads leading off South Road to Langsett Road, which had been reported as being in a very poor condition. 70% of the City's roads would receive the full package of works.
- The period of the contact was 25 years. There was no information available in terms of how much profit Amey Construction would make during the period of the contract.
- All the Councillors of the Broomhill Ward had confirmed the need for consultation with the local community prior to the work commencing in the Broomhill area. A named contact from Amey Construction would be appointed for each area of the City and the Community Assembly Manager would try to arrange an early meeting with the contact for the Central Community Assembly area.
- Any maintenance works for alterations under the Project would be carried out on a like for like basis, therefore any features of the Broomhill Conservation Area would be safeguarded.
- It was planned that any engagement with local residents would be undertaken through the Community Assembly. There were plans to hold a roadshow prior to commencing work on specific zones, where the proposed works would be clearly displayed on plans and at which, local residents would be able to make comments.
- Amey were in consultation with Yorkshire Water in connection with the utility company's planned works.

- There were plans to replace approximately 6,000 gully grates under the Project, which would improve the drainage of rainwater from streets, and there were also plans to change the profile of the streets to ensure that rainwater ran off more effectively into the gullies.
- As part of the community engagement, local residents would be encouraged to inform Amey Construction of specific issues in their communities.
- Whilst there were no plans at the present time with regard to how cars would be moved off streets prior to works commencing, plans for this would be devised as part of the consultation process.
- Amey Construction had been chosen by the Council as the preferred Bidder for the Highways PFI Programme following a thorough procurement process, and had been considered the most suitable company.
- As well as the zonal communications plans prior to the commencement of works, there was also a City-wide communications plan, which would give consideration to any planned events in the City and how the proposed works would impact on such events.
- There were numerous treatments that could be used as part of the resurfacing of the roads and it was in Amey's interest to make sure that the resurfacing works were carried out to the best possible specification so as to reduce the need for repair works in the future.
- Although safeguards in terms of value for money had been included in the contract, the Council would be carrying out regular value for money assessments during the 25 year period of the contract. Any additional or repair works required would be carried out by Amey at the company's expense.
- There would be approximately 700 employees working on the Project, with 480 transferring to Amey from Street Force, and a further 170 local people to be employed.
- In terms of a precedent for similar work, Amey had commenced a project of highway works in Birmingham approximately 2½ years ago.

6.5 RESOLVED: That the Community Assembly:-

- (a) notes the information reported as part of the presentation, together with the responses to the questions raised;
- (b) welcomes the proposed works to be undertaken as part of the Project, which would hopefully transform the City's road network and street scene; and

- (c) thanked Steve Robinson and Graeme Symonds for the presentation now made.

## **7. PUBLIC QUESTIONS AND PETITIONS**

### **7.1 Public Questions**

Members of the public raised questions and the following responses were provided:-

- (a) The Broomhill Forum and University Student Union were concerned by the implications of the proposed fortnightly bin collections on shared student households (HMOs). Many of these houses only had one wheelie bin serving six or more adults. There was rarely space for more than one bin anyway, but neighbours were regularly confronted by overflowing bins and litter all over the road. Veolia had informed the Student Union that they may provide additional wheelie bins and would review the position, but at present, there was no clarity or certainty. What plans were there to deal with these potential problems?

The Community Assembly Manager stated that she would ask, on behalf of the Community Assembly, for a six-month review of the operation regarding fortnightly wheelie bin collections. She added that if there were problems, as suggested by the Broomhill Forum and University Student Union, these would become obvious from the outset of the new arrangement, and Veolia would have to look at some form of alternative arrangements in terms of such households.

- (b) Gina McLennan referred to the plans to build houses on the former Crown Sash Works site, Whitehouse Lane, and questioned why, despite the fact assurances had been given to Langsett Tenants and Residents Association (TARA) that it was to be consulted on any new proposals for the site, it had not yet been informed?

The Chair stated that the developers were Places for People, who were believed to be working with the Council, in building affordable housing on this site. He added that he would see if it was possible for someone from the Company to attend a future meeting of the Langsett TARA to report on the plans.

- (c) Jenny Carpenter questioned whether a report on the Walkley Traffic Review could be submitted to a future meeting of the Community Assembly, as had been promised at the Assembly's meeting in March 2012.

The Community Assembly Manager stated that a report on the review had been considered at a Members' Briefing and that arrangements would be made for an update on this to be circulated to members of the public on the Community Assembly contact list, for information.



- (d) Jean Cromar referred to the decision by the First bus operator to cease the operation of the No. 4 bus service from the City Centre to Millhouses, via Cemetery Road and Psalter Lane. She stated that this would mean that there would be no service along Cemetery Road and the whole of Psalter Lane and referred specifically to the service the No. 4 provided to elderly people at South Croft Residential Home, the Salvation Army and the GP practice on Cemetery Road, as well as the increasingly elderly population in that area, and questioned what action would be taken to provide a bus service for residents of this area?

The Community Assembly Manager stated that, although the bottom half of Cemetery Road would still be served by the No. 22 service, she would write to the South Yorkshire Passenger Transport Executive, on behalf of the Community Assembly, requesting the continuation of the No. 4 service.

- (e) Richard Attwood questioned:-
- (i) whether the Community Assembly could provide an update on the Walkley Active Corridor scheme.

The Community Assembly Manager stated that she would meet with Richard Attwood to discuss the scheme.

- (ii) whether each Community Assembly had an amount of money to allocate to a 20 mph scheme of its choice.

The Community Assembly Manager stated that this issue would be picked up as part of the consideration of the Community Assembly Highways Budget report.

## 8. MINUTES OF PREVIOUS MEETINGS

### 8.1 22<sup>nd</sup> March 2012

The minutes of the meeting of the Community Assembly held on 22<sup>nd</sup> March 2012, were approved as a correct record and, arising therefrom, it was reported that:-

- (a) although a report on the results of the Central Walkley Traffic Survey had not been submitted to the Community Assembly Members' Briefing meeting on 19<sup>th</sup> April 2012, Members had given consideration to this issue at that meeting; and
- (b) following the reduction in the number of posts of Safer Neighbourhood Officers from ten to seven, the three Officers previously assigned to this Community Assembly had secured posts and whilst they were to be based in a centralised Safer Neighbourhood Team, each of the seven Officers would be assigned to a Community Assembly with effect from August 2012.

8.2 16<sup>th</sup> May 2012

The minutes of the meeting of the Community Assembly held on 16<sup>th</sup> May 2012, were approved as a correct record.

9. **CENTRAL COMMUNITY ASSEMBLY HIGHWAYS BUDGET 2012/13**

The Community Assembly Manager and the Community Assembly Highways Link Manager submitted a joint report containing proposed allocations from the Central Community Assembly Highways Budget 2012/13.

9.1 **Public Questions**

Members of the public raised questions and the following responses were provided:-

- Burnaby Crescent was included in one of the proposed 20 mph zones.
- Whilst Parking Services staff generally finished work in the evenings, there was a Night-time Enforcement Team working in Hillsborough, who would be able to undertake enforcement duties after normal working hours.

9.2 **Decision Taken**

RESOLVED: That the Community Assembly:-

- (a) notes the information on the proposed allocations from the Central Community Assembly's Highways Budget 2012/13, as detailed in the report now submitted;
- (b) regard having been had to the Sheffield City Strategy and to the relevant guidance of the Secretary of State, confirms its belief that the granting of funding as envisaged in this report is likely to achieve the promotion and improvement of the social and environmental wellbeing of residents of the Central Community Assembly area;
- (c) allocates the following sums from the Central Community Assembly Highways Budget 2012/13:-

<u>Project</u>	<u>Amount (£)</u>
Speed Indication Device Rotation and New Sites	2,664.00 plus 415 for each new site
Walkley Traffic Review – Implementation	12,500
Bundle of yellow lines	Up to 10,000

Minor 20 mph Zone Works 5,000

PFI-related complementary work Up to 9,500; and

- (d) delegates authority to the Community Assembly Highways Link Officer and Community Assembly Manager to adjust the precise sums within the areas of spend outlined in paragraph (c) above, and to apply any underspend from 2011/12 to the same projects.

### 9.3 **Reasons For The Decision**

The purpose of the Highways Budget is to respond to local requests for highway improvements. Traffic and parking is one of the Central Community Assembly Plan priorities. The 2012/13 budget of £40,000 will only allow for small schemes to be implemented in this financial year, but the proposals set out in the report respond to requests from local residents, and build on the work carried out through the Walkley Traffic Review last year.

### 9.4 **Alternatives Considered and Rejected**

Several alternative options for spend had been considered, but had not currently been recommended for funding, including an additional Speed Indication Device at a cost of £7,000, alternative sites for locating Speed Indication Devices and alternative sites for yellow line markings.

## 10. **CENTRAL COMMUNITY ASSEMBLY DISCRETIONARY BUDGET 2012/13**

The Community Assembly Manager submitted a report containing proposals with regard to the allocation of the remaining amounts of funding from the Central Community Assembly's Discretionary Budget 2012/13.

### 10.1 **Public Questions**

Members of the public raised questions and the following responses were provided:-

- The reason why the project relating to the Sheffield General Cemetery Trust had not been recommended for support at this time was due to the fact that it was viewed to be a City-wide resource and not a community resource. The Community Assembly Manager however, would contact the South Community Assembly Manager to see if the Assemblies could look to allocate a shared sum towards this project in the future.
- An application for Anti-Social Behaviour (ASB) funding had been made in respect of the provision of a security gate at Walkley Library. The Community Assembly was also aware of the local residents' desire for a security gate at the rear of the rehabilitation centre at Uppertorpe, but the Assembly's Safer Neighbourhood Officer was still investigating the provision of the gate. It was noted that the site was owned by the Primary Care Trust, who should be responsible for funding such a gate.

- A noticeboard at the Bolehills Recreation Ground could potentially be funded from Section 106 monies or Community First.

## 10.2 Decision Taken

RESOLVED: That the Community Assembly:-

- notes the information on the allocations of the remaining funding from the Central Community Assembly's Discretionary Budget 2012/13, as detailed in the report now submitted;
- allocates the following sums from the Central Community Assembly's Discretionary Budget and carry forward:-

<u>Project</u>	<u>Amount (£)</u>
Mobile CCTV Camera	4,000
Sharrow Community Forum	6,000;

- agrees the recommendation not to fund the projects listed in Section 11 of the report now submitted at this time;
- delegates authority to the Community Assembly Manager, in consultation with the Chair of the Community Assembly, to:-
  - work up and agree the details of the proposed allocations and projects set out in paragraph (b) above; and
  - agree the utilisation of the remaining funds from the Discretionary Budget, totalling £26,130, plus £2,000 of carry-forward, including the power to revisit those projects in Section 11 of the report;
- authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate; and
- notes the specific allocations of additional youth provision funding outlined in the report.

## 10.3 Reasons For The Decision

The purpose of the Discretionary Budget is to help fulfil the priorities of the Central Community Assembly Plan, which had been identified through consultation with local residents, groups and partners, namely:-

- Things for young people to do
- Education, jobs and incomes
- The environment
- Good shops and local services
- Traffic and parking
- Community sport and people getting on together
- Health
- Community safety

#### 10.4 Alternatives Considered and Rejected

Several alternative projects had been considered, but had not currently been recommended for funding as they were not deemed a priority at this time, as follows:-

<u>Project</u>	<u>Amount (£)</u>
Sheffield General Cemetery Trust	5,000
Winn Gardens Boiler	7,300 (plus 2,000 match funding from Parks and Countryside)
Digital Inclusion Outreach Project (Heeley Development Trust)	4,000
Security gate for Walkley Library	900
Grit Bins – Bolehills and Thoresby Road	249 for purchase/ installation/initial fill and 2,054 commuted sum for ongoing maintenance
Notice Boards for Bolehills/Walkley	To be determined

#### 11. NOMINATION OF COUNCILLORS TO SHEFFIELD HOMES CENTRAL AND NORTH WEST AREA BOARDS

The Community Assembly Manager reported on the proposed nomination of Councillors from the Community Assembly to the Sheffield Homes Central and North West Area Boards.

##### 11.1 Decision Taken

RESOLVED: That the Community Assembly:-

- (a) having regard to the positive views expressed by the Cabinet Member

for Homes and Neighbourhoods about the proposal to nominate Councillor Mohammed Maroof to Sheffield Homes Central Area Board and Councillor Bob Johnson to the Sheffield Homes North West Area Board, nominates those two Members of the Assembly to these positions;

- (b) requests the Director of Modern Governance to report these nominations to full Council at the earliest opportunity; and
- (c) subject to Council approval, requests the Community Assembly Manager to complete the necessary paperwork to effect these appointments, in consultation with the Director of Legal Services.

### **11.2 Reasons For The Decision**

The Central Community Assembly has been requested to nominate two Sheffield City Council appointees, one to the Central Area Board and one to the North West Area Board, in consultation with the Cabinet Member for Homes and Neighbourhoods.

### **11.3 Alternatives Considered And Rejected**

The Community Assembly could consider alternative appointees to the Councillors who are proposed.

## **12. DATE OF NEXT MEETING**

- 12.1 It was noted that the next meeting of the Community Assembly would be held on Thursday, 27<sup>th</sup> September 2012, from 6.00 pm to 8.00 pm, at the Quaker Meeting House, St James' Street.



## SHEFFIELD CITY COUNCIL Central Community Assembly Report

**Report of:** Highways Link Manager /Central Community  
Assembly Manager

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**Date:** 27<sup>th</sup> September 2012

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**Subject:** Central Assembly Highways Budget Update

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**Author of Report:** Rebecca Maddox  
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### Summary:

At the June 21<sup>st</sup> Central Assembly meeting, the Assembly decided how to allocate their £40,000 Highways budget for 2012/13.

- Speed Indication Device Rotation and 5 new sites
- Walkley Traffic Review implementation
- Bundle of yellow lines
- One minor 20mph zone – Winn Gardens
- PFI-related complementary work

This report gives an update on the schemes chosen.

The report also gives an update on the corporately-funded 20mph zone chosen by the Central Assembly.

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### Reasons for Recommendations:

The purpose of the Highways Budget is to respond to local requests for Highways improvements. Traffic and Parking is one of the Central Assembly Community Plan priorities. The 2012/13 budget of £40,000 will only allow for small schemes to be implemented in this financial year, but the report gives a progress update on the schemes chosen.

**Recommendations:**

That the Central Community Assembly notes the progress made on the chosen Highways Small Schemes for 2012/13.

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**Background Papers:**

**Category of Report:** OPEN

**Statutory and Council Policy Checklist**

<b>Financial Implications</b>
NO Cleared by:
<b>Legal Implications</b>
YES Cleared by: Andrew Bullock
<b>Equality of Opportunity Implications</b>
NO Cleared by:
<b>Tackling Health Inequalities Implications</b>
NO
<b>Human rights Implications</b>
NO
<b>Environmental and Sustainability implications</b>
YES
<b>Economic impact</b>
NO
<b>Community safety implications</b>
NO
<b>Human resources implications</b>
NO
<b>Property implications</b>
NO
<b>Area(s) affected</b>
Central Community Assembly area of Sheffield
<b>Relevant Scrutiny Committee if decision called in</b>
Safer and Stronger Communities
<b>Is the item a matter which is reserved for approval by the City Council?</b>
NO
<b>Press release</b>
NO



## 1. Summary

At the June 21<sup>st</sup> Central Assembly meeting, the Assembly decided how to allocate their £40,000 Highways budget for 2012/13.

- Speed Indication Device Rotation and 5 new sites
- Walkley Traffic Review implementation
- Bundle of yellow lines
- One minor 20mph zone – Winn Gardens
- PFI-related complementary work

This report gives an update on the schemes chosen.

The report also gives an update on the corporately-funded 20mph zone chosen by the Central Assembly.

## 2. What does this mean for people within the Central Community Assembly Area?

The allocation of £40,000 for small Highways works via the Community Assembly allows some of the issues and priorities of local people to be addressed. The Highways projects referred to in this report will allow 12 sites to be visited by a Speed Indication Device; will see parking improvements on South Road; allow a number of double yellow line schemes to go forward; the implementation of a 20mph zone on Winn Gardens; and allow the Assembly to capitalise on PFI works in making minor improvements in a timely and economical fashion.

## 3. Outcomes and Sustainability

The funding identified in this report will contribute to the delivery of one of the priorities in the Central Community Assembly Plan – Traffic and Parking - thus benefiting residents in the Central Assembly Area.

The funding also supports the City Council's priorities, values and outcomes as set out in the Corporate Plan 'Standing Up For Sheffield'. In particular:

### Priorities

- Supporting and protecting communities

### Values

- Spend public money wisely
- Enable individuals and communities

### Outcomes

- A Great Place to Live

## 4. Information Update

4.1 In the current financial year 2012/13, the Highways Budget allocation to each Assembly is £40,000, with £2000 of underspend carried forward from

last year. At the June 21<sup>st</sup> Assembly meeting, Members chose to allocate these funds as follows:

<b>Project</b>	<b>Sum</b>
a. Speed Indication Device (SID) rotation	£ 2664 plus £2075 for 5 new sites
b. Walkley Traffic Review - implementation	£12,500
c. 'Bundle' of yellow lines with one Traffic Regulation Order	Up to £10,000
d. Minor 20mph scheme works (Winn Gardens as first priority, any balance to Hanover)	£ 5000
e. PFI-related work e.g. tactile paved crossings	Up to £ 9,500,
	<b>£41,739</b>

The exact costings for each project may vary slightly (within an overall budget of £42,000), taking into account the need for commuted (ongoing maintenance) sums where appropriate.

4.2 This means that Highways resources have been fully allocated for the current financial year. If members of the public make requests for additional Highways works, e.g dropped kerbs, yellow lines, traffic calming, these will be placed on the Small Highways Request list for consideration in future years, or for future incorporation, if appropriate, into Streets Ahead work.

#### 4.3 a. Update on SID rotation

The Assembly has purchased 2 Speed Indication Devices (SIDs), which can each be sited at 6 locations throughout the year on an 8-week rotation cycle.

The 12 sites agreed for 2012/13 are:

- Harcourt Road - new site
- Walkley Bank Road, lower stretch - new site
- Crookesmoor Road, upper stretch - new site
- Howard Road, relocated - new site
- Wadsley Lane – new site
  
- Hallowmoor Road, to help enforce the 20mph scheme
- Manchester Road
- Abbeydale Road, Rude Shipyard - out of town
- Loxley Road near Riverside Close
- Brocco Bank
- Crookes Road
- Cemetery Road - out of town

Officers are in the process of commissioning Amey (Streets Ahead contractor) to rotate and maintain the SIDs.

#### 4.3 b. Walkley Traffic Review Implementation

Last year, the Assembly sponsored a Traffic Review in Walkley, and over 250 people commented on how the traffic situation could be improved.

Many different issues were raised, the most frequent being parking on South Road. Currently, a single yellow line prevents parking at peak times (ie 8am-9.30am, and 4.30pm-6.30pm) along the majority of South Road, limiting the ability of people to use their local shops. At the June Assembly meeting, the Central Community Assembly approved a sum of £12,500 to make some changes, and a scheme has therefore been developed to try and make it easier to park on South Road, without affecting traffic flows.

The proposed scheme focuses on improving parking availability on South Road, between Walkley Lane and Greenhow Street. Parking would be allowed at all times, but only in those places where the road is wide enough for a parked car, and for two vehicles to pass each other. This principle should ensure that traffic still moves smoothly at peak times. Officers are consulting on whether a short stay parking limit should be introduced on South Road, to make it easier for shoppers to park, but it is not intended that pay and display would be introduced.

Another frequent request was for junctions along South Road to be kept clear of parked cars. As part of the proposal, new double yellow lines would be installed around each junction, again between Walkley Lane and Greenhow Street. Loading and unloading would still be permitted (where currently allowed) on double yellow lines.

The scheme would mean that over 22 parking spaces would now be available at peak times, between Walkley Lane and Greenhow Street. An Advanced Stop Lane would be installed at the junction with Walkley Lane. Requested by cyclists during the consultation, this would help cyclists to get to the front of the queue and cross the junction more safely. See Map A below.

There are also some additional proposals for new yellow lines at some junctions around Walkley – see maps below.

As South Road is scheduled as a Streets Ahead zone in early 2013, it may also be possible to link in with this scheme and improve the crossing signals on South Road near the bottom of Greenhow Street, which would allow the re-instatement of the currently banned right turn.

Unfortunately, the limited funding available means the scheme can't address many of the other issues raised, such as extending the lay-by near to Greenhow Street, or providing better crossing facilities near to Fulton Road. However, all suggestions will be kept on file and may be progressed if funding can be found in future.

Attached are the initial plans, which have been displayed in Walkley Library from 3<sup>rd</sup> – 10<sup>th</sup> September, with a staffed drop-in on Wednesday 5 September between 2pm and 7pm. A number of helpful comments have been received, including:

- Short stay restriction would be welcomed - some surveys would help to identify exactly what is happening now and allow us to tailor the TRO to suit.
- The parking bay opposite Carr Road was supported but it was suggested it should all 'move' 5m further north to help traffic exit Greenhow Street more safely.
- The parking bay outside Bargain Booze also needs a short stay restriction, possibly including one that permits loading only in the 7.30am-8.30pm period.
- Fir Street – serious need to improve visibility to the right as you exit Fir Street.
- Greenhow Street - extend proposed double yellow lines down to cover 2 other accesses.
- Greenhow Street - request for left only restriction to be removed - possible if funding allows.
- Request for all junctions along South Road/Howard Road to have double yellow lines.

Highways staff will consider all comments and suggestions, and once there is a final proposal, the legal order to introduce the waiting restrictions will be advertised. This is likely to be in the late autumn, and there will be another opportunity to comment formally again at that time. All properties directly fronting the proposals will be informed of the final scheme at that time, as well as all those people who have responded to the current and previous consultations. If objections are received, they would be reported to the Council's Cabinet Highways Committee who would make a decision on how to proceed.

It is hoped the final scheme will be decided in time to implement it in the early part of 2013, when South Road is scheduled to be re-surfaced.

#### Map A – South Road Proposals



Walkley Traffic  
Review - South...

#### Map B – Other proposed yellow lines in the area.



Walkley Traffic  
Review - Area ...

#### 4.3 c. 'Bundle' of yellow lines with one Traffic Regulation Order

Members prioritised the following 8 requests (two per ward) on the understanding that not all may be funded this year; but if they cannot be completed this year, they would be top priority next year for completion.

<b>Central Ward</b>	<b>Broomhill Ward</b>	<b>Walkley Ward</b>	<b>Hillsborough Ward</b>
Glover Rd Lancaster St.	Burns Road Chesterwood Drive.	Palm Street Orchard Road	Proctor Place Ben Lane, either side of junction with Laird Avenue

The Traffic Regulation Order for these yellow lines is being progressed by the Traffic Regulations Group ready for advert.

#### 4.3 d. One minor 20mph scheme (Winn Gardens or Hanover)

Members agreed to allocate £5000 to minor 20mph scheme works; to agree to prioritise the Winn Gardens scheme for installation; and to request officers to manage the Winn Gardens scheme as economically as possible, with any underspend to be allocated to the Hanover scheme.

#### 4.3 e. Streets Ahead -related work

The Assembly can maximise PFI benefits by adapting to the Streets Ahead zone programme, and our order and priority for works will need to come directly from that programme.

(Information about the scheduling of Streets Ahead work over the coming years can be accessed via the following web address:-

<https://www.sheffield.gov.uk/roads/works/schemes/streetsaheadproject/works-schedules/works-map.html> )

#### 4.4 Corporately-funded 20mph zone.

Each Assembly area has been offered a corporately-funded 20mph zone in their area. There was a very tight timescale for deciding on zones for approval by Cabinet Highways Committee, allowing for very restricted public consultation. Members chose a zone based on accident statistics, and the opportunity to link with an existing and proposed new zone to increase the impact of the improvements.

Below is an extract from the Cabinet Highways Committee Report considered by the Committee on September 13<sup>th</sup> 2012. (The full report can be found on the Council website at:

Nominated area - Central	Ref No.	Why?	Why not?	Budget Estimate	2 <sup>nd</sup> and 3 <sup>rd</sup> choices
<b>Walkley</b>  (south part, including lower Crookesmoor Road/Addy Street)	C09	<ul style="list-style-type: none"> <li>- Links to an existing 20mph scheme (which includes Addy St).</li> <li>- Previous requests, Members feel it will be popular.</li> <li>- There have been a relatively high number of accidents (Walkley as a whole ranks 2<sup>nd</sup> in Central, Walkley (southern part) is still 7<sup>th</sup>)</li> <li>- On budget</li> </ul>	<ul style="list-style-type: none"> <li>- No schools</li> <li>- Crookesmoor Road / Addy Street is a 'C' road</li> </ul>	£40,207	2 <sup>nd</sup> : C07 Hillfoot and C09 Walkley (northern part). Petition in Hillfoot; two schools; but expensive - £52,971 with no offer of a contribution from the CA  3 <sup>rd</sup> : C09 Walkley (northern part). As Walkley (southern) but fewer accidents; one school; affordable - £35,591

Before a 20mph scheme is implemented all households within the prospective area will receive a leaflet explaining the long-term aims and short-term limitations of sign-only 20mph speed limits, with residents invited to comment on or object to the introduction of a 20mph Traffic Regulation Order. Objections would be reported to a future meeting of the Cabinet Highways Committee.

#### **5. Financial Implications**

The Central Assembly has a £40,000 Highways Budget in 2012/13, to help fulfil the priorities identified in the Central Assembly Plan, plus a carry-forward of £2000. These sums have been allocated as set out in 4.1 above. There are no additional financial implications within this report.

All schemes will include an appropriate sum to cover commuted (future maintenance) costs where required.

#### **6. Legal Implications**

The Council, as the Highways Authority for Sheffield, has the powers under Part V of the Highways Act 1980 to implement the improvements requested in this report.

This funding is allocated from the Local Transport Plan budget and as such all projects using this funding will need to comply with the aims and objectives of the Local Transport Plan.

## **7. Equality of Opportunity Implications**

The Central Community Assembly Highways budget is being applied across the Assembly area, with measures which will benefit all parts of the community, including pedestrians, public transport users, car users and those with limited mobility.

## **8. Human Resource Implications**

There are no specific human resource implications for the Council as a result of the allocation of this funding.

## **9. Environmental and Sustainability Implications**

The proposals in this report promote responsible driving and pedestrian safety.

## **10. Mitigation of Risk**

The risks relating to this proposal have been considered by the Central Community Assembly Team and Highways Officers. These risks will be regularly reviewed and monitored.

## **11. Alternative Options**

No alternative options have been considered, as this report provides an update on decisions previously made.

## **12. Reasons for Recommendations**

The purpose of the Highways Budget is to respond to local requests for Highways improvements. Traffic and Parking is one of the Central Assembly Community Plan priorities. The 2012/13 budget of £40,000 will only allow for small schemes to be implemented in this financial year, but the report gives a progress update on the schemes chosen.

## **13. Recommendations**

That the Central Community Assembly notes the progress made on the chosen Highways Small Schemes for 2012/13.

Rebecca Maddox  
Central Community Assembly Manager

Andrew McKie  
Highways Link Manager







## SHEFFIELD CITY COUNCIL Central Community Assembly Report

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**Report of:** Central Community Assembly Manager

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**Date:** 27<sup>th</sup> September 2012

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**Subject:** Central Assembly Discretionary Budget – report on additional allocations.

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**Author of Report:** Rebecca Maddox  
Central Community Assembly Manager  
[Rebecca.maddox@sheffield.gov.uk](mailto:Rebecca.maddox@sheffield.gov.uk) 0114 205 3049

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### Summary:

The majority of the Central Community Assembly's Discretionary Budget 2012/13 of £221,401 was allocated at the March and June 2012 Assembly meetings. The Assembly agreed to delegate authority to the Central Assembly Manager, in consultation with the Chair, to decide how to spend the balance of £28,130.

This report sets out how some of the remaining funds have been allocated, in line with the views of the Chair and Assembly Members, to help fulfil the Central Assembly Community Plan priorities.

This report also requests the reallocation of £4000 and £2975 from projects where the funds cannot now be used.

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### Reasons for Recommendations:

The purpose of the Discretionary Budget is to help fulfil the priorities of the Central Assembly Community Plan, which have been identified through consultation with local residents, groups and partners.

The Central Assembly Community Plan priorities are:

- Things for young people to do
- Education, jobs and incomes
- The environment
- Good shops and local services

- Traffic and parking
- Community support and people getting on together
- Health
- Community Safety

All the projects proposed for funding contribute to one or more of these priorities.

**Recommendations:**

That the Central Community Assembly:

- (1) Notes the funding allocations from the Central Assembly Discretionary Budget, made under delegated powers since June 21<sup>st</sup> 2012;
- (2) Agrees to reallocate the £4000 earmarked for Walkley Community First Emergency Matched Funding to other projects in the Walkley Ward; and to reallocate £2975 underspend from the grant to Hillsborough Advice Service to other projects in Hillsborough Ward;
- (3) Delegates authority to the Central Community Assembly Manager, in consultation with the Chair, to agree the utilisation of the sums referred to in (2) above, in line with the priorities of the Central Assembly Community Plan;
- (4) Authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

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**Background Papers:**

**Category of Report:** OPEN

## Statutory and Council Policy Checklist

<b>Financial Implications</b>
YES Cleared by:
<b>Legal Implications</b>
YES Cleared by: Andrew Bullock
<b>Equality of Opportunity Implications</b>
YES (Central Community Plan EIA) Cleared by: Phil Reid
<b>Tackling Health Inequalities Implications</b>
YES
<b>Human rights Implications</b>
NO
<b>Environmental and Sustainability implications</b>
YES
<b>Economic impact</b>
NO
<b>Community safety implications</b>
YES
<b>Human resources implications</b>
NO
<b>Property implications</b>
NO
<b>Area(s) affected</b>
Central Community Assembly area of Sheffield
<b>Relevant Scrutiny Committee if decision called in</b>
Safer and Stronger Communities
<b>Is the item a matter which is reserved for approval by the City Council?</b>
NO
<b>Press release</b>
NO

## 1. Summary

The majority of the Central Community Assembly's Discretionary Budget 2012/13 of £221, 401 was allocated at the March and June 2012 Assembly meetings. The Assembly agreed to delegate authority to the Central Assembly Manager, in consultation with the Chair, to decide how to spend the balance of £28,130.

This report sets out how some of the remaining funds have been allocated, in line with the views of the Chair and Assembly Members, to help fulfil the Central Assembly Community Plan priorities.

This report also requests the reallocation of £4000 and £2975 from projects where the funds cannot now be used.

## 2. What does this mean for people within the Central Community Assembly Area?

The allocation of Central Assembly Discretionary Funding ensures activity takes place to address the priorities in the Central Community Assembly Plan, across all four wards in the area, including;

- Things for young people to do
- Education, jobs and incomes
- The environment
- Community support and people getting on together
- Health
- Community Safety

## 3. Outcomes and Sustainability

The funding identified in this report will contribute to the delivery of the priorities in the Central Community Assembly Plan, thus benefiting residents in the Central Assembly Area.

The projects and activity within this report contribute to all five of the key ambitions as indicated in the Sheffield City Strategy 2010-2020 (Sheffield 2020 – Where People Shape the Future) –

- **Distinctive**; using the immense sense of pride local people have in the city and the Central Assembly area to bring local projects forward for funding.
- **Successful**; working with partners at a local level with joint employment and community projects and strategically through our formal partnerships.
- **Inclusive**; support projects that enable all sections of our community to benefit and join in new activities.
- **Vibrant**; support the community and voluntary sector in working to achieve the priorities for the area.

- **Sustainable;** ensure that future generations can enjoy the open spaces in our area and that the Assembly plays a key role in protecting our environment.

The funding also supports the City Council's priorities, values and outcomes as set out in the Corporate Plan 'Standing Up For Sheffield'. In particular:

#### Priorities

- Supporting and protecting communities

#### Values

- Spend public money wisely
- Long term view
- Enable individuals and communities

#### Outcomes

- Better Health and Wellbeing
- Safe and Secure Communities
- An Environmentally Responsible City

### 4. Full Proposal

4.1 The Central Assembly Discretionary Budget for 2012/13 is £221,401. This was calculated on an aggregated ward basis, using a £1 per head of population allocation, and then an Index of Deprivation calculation.

Area	ID Allocation	Pop Allocation	Total Allocation	%
Broomhill	20296	17,386	£37,682	17
Central	46071	30,954	£77,025	35
Hillsborough	28195	19,034	£47,229	21
Walkley	37580	21884	£59,464	27
<b>Central CA Total</b>	<b>132,143</b>	<b>89258</b>	<b>£221,401</b>	<b>100</b>

4.2 Members chose to allocate £121,401 to area-wide projects, with the remaining £100,000 allocated on the basis of the percentages above.

4.3 In addition, the Assembly had £8000 carried forward from the 2011/12 budget.

4.4 This table summarises how much of the budget has been spent so far:

Which bit of the budget?	How much was originally allocated?	How much remains?
Area-wide allocation	£121,401	£3401
Broomhill Ward allocation	£37,682	£0
Central Ward allocation	£77,025	£0
Hillsborough Ward allocation	£47,229	£10,729 Plus £2975 unclaimed – see 4.5 below

Walkley Ward allocation	£59,464	£12,000 Plus £4000 reallocation - see 4.6 below
Carry-forward from 11/12	£8000	£2000

4.5 At the March 2012 Central Assembly meeting, a grant of £4271 was made to Hillsborough Advice Service, to fund 3 months of a debt worker post. In the event, the worker moved to an alternative post before the end of this period, so £2975 of the grant is no longer required and can be reallocated to other Hillsborough Ward projects.

4.6 Also at the March 2012 Central Assembly meeting, Members agreed to allocate £4000 as emergency match funding to the central government Walkley Community First grant scheme, which requires match in volunteer time or cash. It has later transpired that public sector funding cannot be used to match fund Community First, so there is an additional £4000 to return to the Walkley ward allocation.

4.7 Since the June 12 Central Assembly meeting, the Central Assembly Manager has agreed the following funding allocations, in consultation with the Chair and in line with the Assembly's priorities:

<b>Project</b>	<b>Sum</b>	<b>Which part of budget</b>
Sheffield General Cemetery Trust - contribution to salaries of two part-time members of staff.	£5000	£2000 carry-forward plus £3000 from area-wide allocation, following further information on the local impact and operation of the Trust.
		<b>Balance of £401 remaining in area wide allocation.</b>
Wadsley Churchyard volunteer group – maintenance equipment	£452	Hillsborough Ward allocation
Friends of Hillsborough Park Public Liability Insurance	£159	Hillsborough Ward allocation
Dial House Watch newsletters and room hire x 4	£170	Hillsborough Ward allocation
Wisewood Garden Society – verandah refurbishment	£500	Hillsborough Ward allocation
Wisewood Methodist Church OAP Exercise Group	£610	Hillsborough Ward allocation
Dark Nights Fishing Project	£538	
<b>TOTAL</b>	<b>£2429</b>	<b>Balance of £8300 + £2975 = £11275 in Hillsborough ward allocation</b>

Additional Youth Activities over Dark Nights period at Ponderosa, Ruskin Park and Bolehills via Activity Sheffield	£1842	Walkley Ward allocation
Fir Street Community Centre Fire Escape	£1500	Walkley Ward allocation
Morley St / Thoresby Rd Allotment Group – set up costs	£500	Walkley Ward allocation
Primrose Children’s Centre Dad’s Group – 6 months running costs	up to £1200	Walkley Ward allocation
Walkley Library Security Gate	£750	Walkley Ward allocation
<b>TOTAL</b>	<b>£5792</b>	<b>Balance of £6,208 + £4000 = £10,208 in Walkley ward allocation</b>

The Assembly still has £21,884 of funding to allocate in the remainder of the 2012-13 financial year.

## 5. Financial Implications

5.1 The Central Assembly has a £221,401 Discretionary Budget to allocate in 2012/13, to help fulfil the priorities identified in the Central Assembly Plan, plus £8000 of carry-forward. Funds are available from within these sums to support the proposals set out above.

## 6. Legal Implications

This report proposes that the Assembly Manager be given delegated power to allocate certain identified funds. At this stage it is not known exactly how these funds will be applied. Therefore, the legal implications which arise from specific proposals will have to be addressed when specific proposals are formulated, in consultation with officers in Legal Services.

However, it is likely that in implementing the proposals reliance will be placed on the new ‘general power of competence’ (the ‘GPC’) conferred on the Council by Section 1(1), Localism Act 2011. Section 1(1) came into force on 18<sup>th</sup> February 2012 and provides that, “*A local authority has power to do anything that individuals generally may do.*” This is clearly a very broad power. It is not, however, *carte blanche* for the Council to act in any way it pleases. As one example of this, Section 2(1) provides that, “*If exercise of a pre-commencement power of a local authority is subject to restrictions, those restrictions apply also to exercise of the general power so far as it is overlapped by the pre-commencement power.*”

The procurement of any goods, works or services must be undertaken in accordance with all relevant provisions of Sheffield City Council’s Constitution

including the Council's Contracts Standing Orders and all applicable procurement rules.

#### **7. Equality of Opportunity Implications**

The Central Community Assembly Discretionary budget has been allocated to help address a range of needs in the area, as dictated by the Central Community Assembly Plan (which is supported by an Equality Impact Assessment). Future allocations will be made on the basis of the EIA, which will help to ensure that the needs of a wide range of residents are addressed.

#### **8. Human Resource Implications**

There are no specific human resource implications for the Council as a result of the allocation of this funding to date, and it is not expected that any will arise from the allocation of the remaining funds.

#### **9. Environmental and Sustainability Implications**

Several of the projects funded have an environmental benefit, including the Wisewood Garden Society, the Friends of Hillsborough Park, the Morley St/Thoresby Rd Allotments Group, the Wadsley Churchyard group and the Sheffield General Cemetery Trust.

#### **10. Mitigation of Risk**

The risks relating to this proposal have been considered by the Central Community Assembly Team. These risks will be regularly reviewed and monitored.

Projects funded may not lead to noticeable improvement in the priority issue. The Assembly Team (and the Accountable Bodies Team which administers funding) will monitor the impact of activity throughout the coming year, to assess whether projects have been effective.

The projects need to be aware that all funding must be spent by 31<sup>st</sup> March 2013 and no carry forward or extension is likely.

#### **11. Alternative Options**

Several options are being considered for using the balance of available funding, and these options are currently being investigated:

Walkley ward:

- Small-scale improvements to Upperthorpe Precinct
- Service user survey/profile in Langsett, Netherhorpe and Upperthorpe
- Philadelphia green space improvement

Hillsborough ward:

- Air conditioning for Wisewood Sports Centre Community Room.
- Drainage works at Hillsborough Arena Sports Association.



## **12. Reasons for Recommendations**

The purpose of the Discretionary Budget is to help fulfil the priorities of the Central Assembly Community Plan, which have been identified through consultation with local residents, groups and partners.

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**Rebecca Maddox**  
**Central Community Assembly Manager**

